

KEINTON MANDEVILLE VILLAGE HALL - SPECIAL CONDITIONS OF HIRE

Where Keinton Mandeville Village Hall is used for "Public Entertainment" (ie other than an event involving relatives and close friends) The South Somerset District Council impose the following conditions which must be adhered to by the hirer. These are in addition to the Standard Terms of Hire.

1. The premises shall not be kept or used for public music and dancing or other public entertainment of the like kind except between the hours of:-

noon and 10.30pm on Mondays to Thursdays

noon and 00.30am on Fridays

noon and 1.30am on Saturdays

10.30am and 9.30pm on Sundays

2. The premises shall not (except with the prior consent in writing of the Council) be opened or used for the purposes of this licence on Christmas Day.
3. The maximum number of persons to be allowed on the premises shall not exceed:

252 persons - when used for a closely seated audience

360 persons - when used for dancing

120 persons - when seating is provided at tables.

160 persons - when used for dancing, and seating is also provided at tables.

4. The level of noise emanating from the premises must not be such as to cause a nuisance or annoyance to the occupiers of any other premises and any form of amplification shall be so controlled as to prevent such nuisance or annoyance.
5. The Hirer shall not permit drunkenness or other disorderly conduct on the premises.
6. The Hirer shall take all due precautions for the safety of the public, the performers and employees and, except with the approval of the Council in writing, shall retain control over all portions of the premises.
7. No poster, advertisement, photograph, sketch, synopsis or programme shall be displayed, sold or supplied on the premises by or on behalf of the Hirer which is likely to be injurious to morality or to encourage or incite crime or to lead to disorder or to be offensive to public feeling or which contains offensive representations of a living person.
8. The Hirer shall in all things conduct the premises decently, soberly and in an orderly manner and nothing contrary to sobriety, decency or good manners shall be performed, produced, exhibited or represented therein. No profanity or impropriety of language, dress, dance or gesture or anything which is in any way offensive in the circumstances to public feeling or calculated to produce riot or breach of the peace shall be permitted on the premises.
9. A Police Officer, any persons appointed for the purpose by the Council and any Officer of the Fire Authority shall at all times have free ingress into the premises. All parts of the premises shall be open to inspection by such persons during the hours stated on the licence.

Exits

10. The Hirer shall ensure that the exit lights are illuminated whilst the building is in use. The switch is located on the right wall of the meter cupboard.
11. The kitchen and Main Entrance Doors are fire exits and shall be kept unlocked and unbolted and available for immediate use at all times when the public are on the premises.
12. Barriers for checking or controlling admission shall not be used without permission of the Council.

Seating

13. Seating shall be arranged to allow clear means of egress from the premises.
If the premises used for a closely seated audience:-
 - (a) When chairs are used they shall be secured together, in lengths of not less than 4 seats in a section.
 - (b) There shall be an unobstructed seatway or space of at least 300mm, measured between perpendiculars between the back of one seat and the front of the seat immediately behind.
 - (c) The number of seats in a row shall not exceed -
 - (i) Seven seats where there is a gangway at one end only (this may be increased to 11 seats provided that the seatway is increased by 100mm);

- (ii) Fourteen seats where there is a gangway at each end (this may be increased to 22 seats, provided that the seatway is increased by 100mm);

- (iii) A space at least 760mm deep shall be maintained in front of the row of seats nearest the stage, but if such space is used as a gangway, it shall be maintained not less than 1100mm deep.

- (d) Invalids may be permitted, with the consent of, and subject to, any conditions imposed by the Council, to sit in the auditorium in invalid chairs, other than mechanically driven chairs.

Passages, Gangways, etc.

14. Passages or gangways shall be provided to the satisfaction of the Council. They shall not be less than 1100mm wide and shall lead directly to the exit doors.
15. No person other than a person authorised by the licensee with the prior consent of the Council shall be allowed to sit or stand in the gangway passage, corridor or exit route or on a staircase during any performance. Such exit routes shall be kept entirely free from chairs or any other obstructions at all times.

Lighting and Electrical

16. No temporary lighting shall be installed without the prior approval in writing of the Council who, in giving consent, may attach such condition as they deem necessary.

Fire Hazards and Procedures

17. No real flame, explosives, highly inflammable substances or smoke (real or artificial) shall be produced or used on the premises, unless the prior consent of the Council has been obtained.
18. The Hirer or some responsible person appointed by him in writing for the purpose, not being a person under 18 years of age, shall be in charge of, and present in, the premises at all times when the public are on the premises, for the purpose of ensuring that the conditions of this licence are properly observed.
19. The Hirer or the responsible person appointed by him shall be assisted by a staff of attendants, none of whom shall be less than 16 years of age, on the basis of one attendant for every 200 persons or part thereof.
20. The Hirer, or some person appointed by him, shall instruct every employee (whether paid or unpaid) as to that employee's duties in connection with the safety precautions to be observed in the event of fire or other emergency. Notices detailing the action to be taken in the event of fire shall be displayed where staff can read them.
21. The Fire Brigade shall be immediately called to any outbreak of fire, however slight.
22. Portable appliances burning Liquefied Petrol Gas or fuel oil shall not be used in the building.

Equipment and Materials

23. Paper decorations shall not be used unless the whole surface can be directly affixed to walls or ceilings.
24. Table lights or other types of decorative lighting shall be to a standard approved by the Council.
25. The Hirer shall comply with the provisions of Section 12 of the Children and Young Persons Act 1933 in all respects and shall comply with any requirement of the Council or the Police in respect thereof.

Where there is provided in any building an entertainment for children, or an entertainment at which the majority of the persons attending are children, then, if the number of children attending the entertainment exceeds one hundred, it shall be the duty of the person providing the entertainment to station and keep stationed wherever necessary a sufficient number of adult attendants, properly instructed as to their duties, to prevent more children or other persons being admitted to the building, or to any part thereof, than the building or part can properly accommodate, and to control the movement of the children and other persons admitted while entering and leaving the building or any part thereof, and to take all other reasonable precautions for the safety of the children.

26. No exhibition, demonstration or performance of hypnotism (as defined in section 6 of the Hypnotism Act 1952) shall be given on any person at the premises except with the express written consent of the Council and in accordance with any conditions attached to such consent.